

**CROMWELL FIRE DISTRICT**  
**MEETING OF THE BOARD OF COMMISSIONERS**  
**Tuesday, July 19, 2022, 6:00 PM**  
**Coles Road Firehouse, 105 Coles Road**  
**Cromwell, CT 06416**

—AGENDA—

- I. Call to Order and Attendance – Pledge of Allegiance
- II. Approval of Agenda
- III. Public Comment\*
- IV. Approval of the Board of Commissioners' Meeting Minutes of June 21, 2022
- V. Reading of Communications & Written Appeals to the Board
- VI. Reports of the Staff
  - A. Executive Director
  - B. Financial Report
  - C. Fire Department Chief
    - 1. Fire Marshal's Office
  - D. Water Operations
  - E. Communication Center Report
- VII. Reports of the Standing Committees
  - A. District Operations – Meeting June 29, 2022
  - B. Executive
  - C. Fire Operations – Meeting June 20, 2022
    - 1. Communications Committee
    - 2. Apparatus Committee
  - D. Pension – Meeting June 30, 2022
  - E. Personnel – Meeting June 14, 2022 (tabled last month); July 12, 2022
  - F. Water Operations
- VIII. Board Appointments
- IX. Consideration of Old Business
  - A. Report of the Town Council Liaison
  - B. Reports of the Special Committees
    - 1. Public Safety Tower Committee
    - 2. Health & Safety/Building Committee – Mtg. July 7, 2022 canceled
    - 3. By-Laws Committee
    - 4. Publicity Committee
- X. New Business
  - A. Commissioners' Comments
  - B. Budgetary Adjustments
  - C. Approval of Contracts/Contractors – Mike Lupkas
  - D. Preliminary Discussion on the Fire Department's Strategic Plan
- XI. Public Comment\*
- XII. Executive Session – Executive Director Review & Raise
- XIII. Adjournment

**ALL AGENDA ITEMS FOR THIS MEETING ARE SUBMITTED AND PUBLISHED IN DRAFT FORM UNTIL VOTED AND APPROVED BY THE BOARD OF COMMISSIONERS AT THIS MEETING.**

\*Rules for Public Comment: 1) Each Speaker will have a total of 3 minutes to speak; 2) the President of the Commission or Board Committee Chairs shall recognize only one speaker at a time; 3) Citizen's comment period is to provide the public the opportunity to make comments regarding matters of public concerns. All questions and comments shall be directed to the President or Committee Chairs and will be taken under advisement. There will be no open debate with the Commissioners and 4) the President or Board Committee Chairs shall have the right to discontinue recognition of any speaker whom they believe is not using proper decorum for a public meeting, is verbally abusive towards anyone, becomes belligerent or uses profanity.



**CROMWELL FIRE DISTRICT  
FINANCIAL STATEMENTS  
JUNE 30, 2022**

PRELIMINARY 07.14.22

DRAFT

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AUDIT, TAX, AND  
CONSULTING

# **Cromwell Fire District**

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The accompanying financial statements of The Cromwell Fire District as of and for the period ended June 30, 2022, were not subject to an audit, review, or compilation by CLA and we do not express an opinion, a conclusion, nor provide any assurance on them.

**Cromwell Fire District  
Executive Overview  
June 30, 2022**

• **General Fund**

- Revenues exceed expenditures by \$394,589 for the period ended June 30, 2022 as follows:

■ Revenues	\$ 5,656,036
■ Expenditures	\$ 5,261,446
	<u>\$ 394,589</u>

- Tax collections for the current levy and total tax collections are summarized below:

<b>As of June 30, 2022</b>			
	<b>Budget \$</b>	<b>Actual \$</b>	<b>% Collected</b>
Current Levy	4,496,072	4,565,759	101.55%
PY Taxes	11,000	31,576	287.06%
Interest	6,000	19,027	317.11%
Total	4,513,072	4,616,362	102.29%

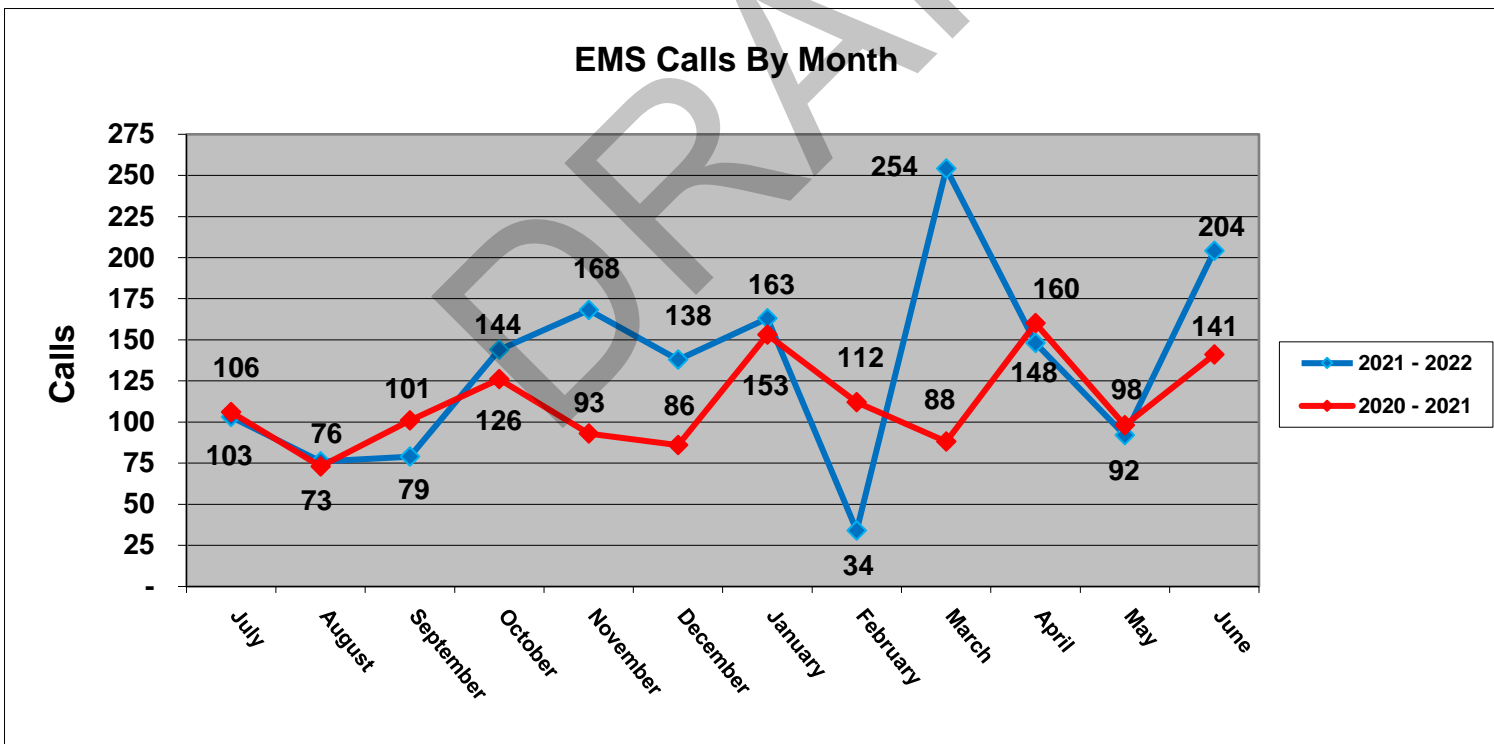
# Cromwell Fire District

## Executive Overview

### June 30, 2022

- **EMS Billing**

- EMS volume during the month of June 2022 was 204 calls and gross charges of \$208,563. This compares to 141 calls and gross charges of \$132,059 during June 2021.
- Billings net of Medicare/Medicaid adjustments for the month of June 2022 were \$143,130 compared to \$90,998 for June 2021.
- Year-to-Date funds collected and deposited as of June 30, 2022 were \$791,694 compared to \$599,760 as of June 2021.
- EMS calls by month (Fiscal 2022 versus 2021) are illustrated below:



# Cromwell Fire District

## Executive Overview

### June 30, 2022

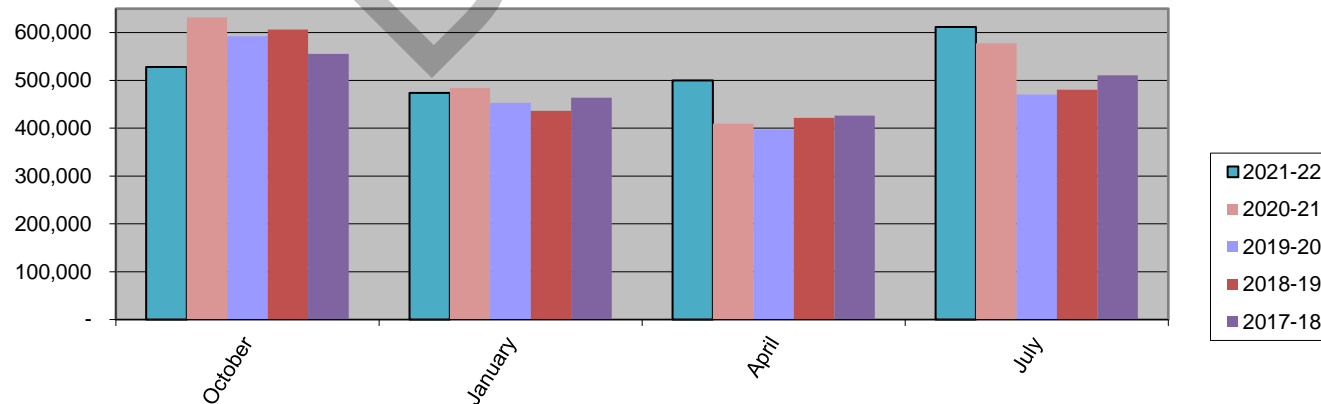
- Water Division Enterprise Fund**

- Revenues exceed expenditures by \$720,563 for the period ended June 30, 2022 as follows:

■ Revenues	\$ 2,458,481
■ Expenditures	\$ 1,737,918
	<u>\$ 720,563</u>

- A comparison of utility billing revenue to the previous four years is shown below:

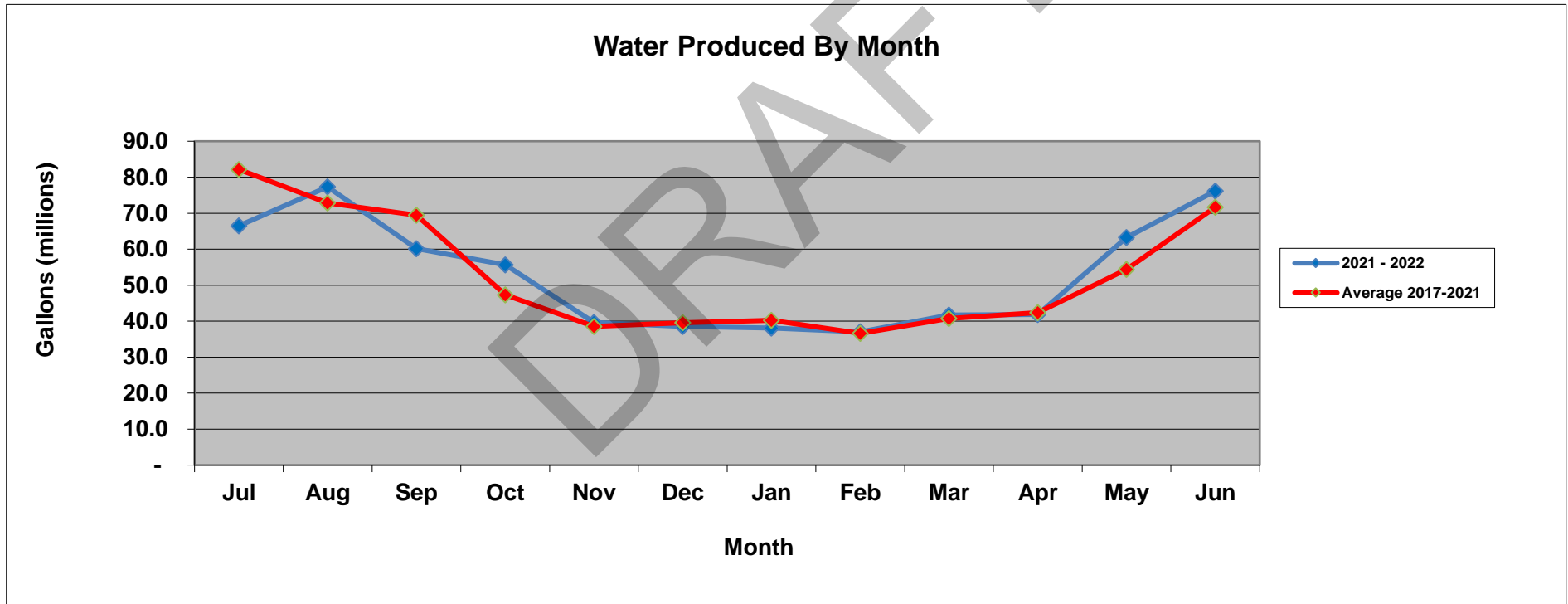
Quarterly Billings					
	2021-22	2020-21	2019-20	2018-19	2017-18
October	528,174	631,689	592,140	606,177	555,298
January	473,627	483,906	452,802	436,457	463,528
April	499,988	409,862	397,413	421,388	426,624
July	611,748	577,452	470,451	480,589	510,825
Total	2,113,538	2,102,910	1,912,806	1,944,612	1,956,275



**Cromwell Fire District  
Executive Overview  
June 30, 2022**

• **Water Production**

- 76,176,000 gallons were produced during the month of June 2022 versus 79,059,000 gallons produced in June 2021 (a decrease of 2,883,000 gallons).
- An analysis of water pumped by month comparing the current year to the average for the previous five years is shown below:





**Cromwell Fire District**  
**General Fund - Budget Report - SUMMARY**  
**2021 - 2022**  
**As of June 30, 2022**

Completed Budget Months = 12 (100%)  
Available Budget Months = 0 (0%)

Account Number	Description	Actual 2020 - 2021	2021 - 2022 Budget	Budget Adjustments	Revised Budget	YTD Actual	Encumbrances	Available Budget	% Remaining
<b>REVENUE</b>									
	<b>TOTAL REVENUE</b>	<b>4,722,179</b>	<b>5,551,315</b>	<b>-</b>	<b>5,551,315</b>	<b>5,656,036</b>	<b>-</b>	<b>(104,721)</b>	<b>-2%</b>
<b>EXPENSES</b>									
	TAX COLLECTOR	59,531	60,000	-	60,000	59,983	-	17	0%
	COMMISSION EXPENSES	6,742	10,000	-	10,000	7,825	-	2,175	22%
	COMPUTER OPERATIONS	90,852	100,060	-	100,060	106,620	-	(6,560)	-7%
	ADMINISTRATIVE ACCOUNT	357,436	482,900	-	482,900	408,795	-	74,105	15%
	OFFICE OF THE CHIEF	207,825	294,114	-	294,114	272,972	-	21,142	7%
	EMS/FIRE OPERATIONS	1,388,370	1,535,334	-	1,535,334	1,606,618	-	(71,284)	-5%
	SIGNALS & ALARMS	21,824	45,180	-	45,180	66,519	-	(21,339)	-47%
	FIRE MARSHAL	118,991	174,878	-	174,878	141,207	-	33,672	19%
	COMMUNICATIONS CENTER	425,725	496,000	-	496,000	485,896	-	10,104	2%
	BUILDINGS & GROUNDS	201,090	198,899	-	198,899	217,548	-	(18,649)	-9%
	TRAINING	18,076	27,500	-	27,500	28,059	-	(559)	-2%
	INSURANCE AND BENEFITS	899,870	1,392,520	-	1,392,520	1,091,186	-	301,335	22%
	DEBT SERVICE	576,254	575,973	-	575,973	575,973	-	(0)	0%
	APPARATUS & EQUIPMENT	183,063	157,956	-	157,956	192,247	-	(34,291)	-22%
	OPERATING TRANSFERS OUT	281,615	-	-	-	-	-	-	0%
	<b>TOTAL EXPENSES</b>	<b>4,837,265</b>	<b>5,551,315</b>	<b>-</b>	<b>5,551,315</b>	<b>5,261,446</b>	<b>-</b>	<b>289,868</b>	<b>5%</b>
<b>BALANCE</b>		<b>(115,086)</b>	<b>(0)</b>	<b>-</b>	<b>(0)</b>	<b>394,589</b>	<b>-</b>	<b>(394,589)</b>	<b>20209442011%</b>

**Cromwell Fire District**  
**General Fund - Budget Report - DETAIL**  
**2021 - 2022**  
**As of June 30, 2022**

Completed Budget Months = 12 (100%)  
Available Budget Months = 0 (0%)

Account Number	Description	Actual 2020 - 2021	2021 - 2022 Budget	Budget Adjustments	Revised Budget	YTD Actual	Encumbrances	Available Budget	% Remaining
<b>01</b>	<b>General Fund</b>								
01 4100	Property Taxes-Current Year	3,696,700	4,496,072		4,496,072	4,565,759		(69,687)	-2%
01 4110	Property Tax-Prior Year	18,667	11,000		11,000	31,576		(20,576)	-187%
01 4120	Interest on Property Taxes	20,023	6,000		6,000	19,027		(13,027)	-217%
01 4130	Liens on Property Taxes	-	-		-	-		-	0%
01 4350	EMS Billing	597,323	625,000		625,000	779,514		(154,514)	-25%
01 4200	State Grants	-	1,500		1,500	1,832		(332)	-22%
01 4250	Other Grants	191,690	155,799		155,799	130,456		25,343	16%
01 4251	State Training Reimbursements	-	-		-	-		-	0%
01 4252	FD Training Classes	-	-		-	-		-	0%
01 4300	Interest Income	3,114	3,500		3,500	1,831		1,669	48%
01 4450	Revenue Fire Marshal's Office	10	10,000		10,000	5,961		4,039	40%
01 4900	Miscellaneous Revenue	53,724	10,000		10,000	72,120		(62,120)	-621%
01 4930	Employee Insurance Contribution	40,928	67,000		67,000	47,959		19,041	28%
01 4995	Operating Transfers In	100,000	100,000		100,000	-		100,000	100%
01 4990	Transfer from Fund Balance	-	65,443		65,443	-		65,443	100%
	<b>TOTAL GENERAL FUND</b>	<b>4,722,179</b>	<b>5,551,315</b>	<b>-</b>	<b>5,551,315</b>	<b>5,656,036</b>	<b>-</b>	<b>(104,721)</b>	<b>-2%</b>
<b>01100</b>	<b>Tax Collector</b>								
01100 5805	Operating Expenses	59,531	60,000		60,000	59,983	-	17	0%
	<b>TOTAL TAX COLLECTOR</b>	<b>59,531</b>	<b>60,000</b>	<b>-</b>	<b>60,000</b>	<b>59,983</b>	<b>-</b>	<b>17</b>	<b>0%</b>
<b>01101</b>	<b>Commission Expense</b>								
01101 5805	Operating Expenses	6,742	10,000		10,000	7,825	-	2,175	22%
	<b>TOTAL COMMISSION EXPENSES</b>	<b>6,742</b>	<b>10,000</b>	<b>-</b>	<b>10,000</b>	<b>7,825</b>	<b>-</b>	<b>2,175</b>	<b>22%</b>
<b>01103</b>	<b>Computer Operations</b>								
01103 5105	Payroll (Less Water Division Share)	42,958	44,903		44,903	40,795	-	4,107	9%
01103 5680	Non-Capital Equipment	2,402	5,000		5,000	3,597	-	1,403	28%
01103 5805	Operating Expenses	45,492	50,158		50,158	62,228	-	(12,070)	-24%
	<b>TOTAL COMPUTER OPERATIONS</b>	<b>90,852</b>	<b>100,060</b>	<b>-</b>	<b>100,060</b>	<b>106,620</b>	<b>-</b>	<b>(6,560)</b>	<b>-7%</b>
<b>01104</b>	<b>Administrative Account</b>								
01104 5105	Admin PR (Less Water Div Share )	168,154	176,000		176,000	176,149	-	(149)	0%
01104 5320	Professional Fees	97,037	212,900		212,900	134,976	-	77,924	37%
01104 5370	EMS Billing Services	61,948	60,000		60,000	67,670	-	(7,670)	-13%
01104 5620	West Street Utilities	10,685	12,000		12,000	10,496	-	1,504	13%
01104 5805	Operating Expenses	6,366	7,000		7,000	6,310	-	690	10%
01104 5811	Payroll Services	13,247	15,000		15,000	13,194	-	1,806	12%

**Cromwell Fire District**  
**General Fund - Budget Report - DETAIL**  
**2021 - 2022**  
**As of June 30, 2022**

Completed Budget Months = 12 (100%)  
Available Budget Months = 0 (0%)

Account Number	Description	Actual 2020 - 2021	2021 - 2022 Budget	Budget Adjustments	Revised Budget	YTD Actual	Encumbrances	Available Budget	% Remaining
	<b>TOTAL ADMINISTRATIVE ACCOUNT</b>	<b>357,436</b>	<b>482,900</b>	<b>-</b>	<b>482,900</b>	<b>408,795</b>	<b>-</b>	<b>74,105</b>	<b>15%</b>
<b>01110</b>	<b>Office of the Fire Chief</b>								
01110 5105	Payroll	192,978	277,114		277,114	256,427	-	20,687	7%
01110 5319	Professional Fees	-	1,000		1,000	-	-	1,000	100%
01110 5355	Recruitment & Morale	-	1,000		1,000	1,300	-	(300)	-30%
01110 5805	Operating Expenses	14,848	15,000		15,000	15,244	-	(244)	-2%
	<b>TOTAL OFFICE OF THE CHIEF</b>	<b>207,825</b>	<b>294,114</b>	<b>-</b>	<b>294,114</b>	<b>272,972</b>	<b>-</b>	<b>21,142</b>	<b>7%</b>
<b>01116</b>	<b>EMS/Fire Operations</b>								
01116 5105	Payroll	799,055	865,494		865,494	922,043	-	(56,550)	-7%
01116 5113	Payroll - PT Fire & EMS	465,024	470,400		470,400	549,196	-	(78,796)	-17%
01116 5371	Paramedic Fees	33,165	38,000		38,000	46,551	-	(8,551)	-23%
01116 5373	Contribution-Volunteer Pension Fund	17,485	33,000		33,000	-	-	33,000	100%
01116 5380	Medicals & Physicals	4,673	41,000		41,000	16,486	-	24,514	60%
01116 5381	Volunteer Medical/Physicals	-	-		-	-	-	-	0%
01116 5611	Consumable Supplies-EMS	29,431	33,000		33,000	27,466	-	5,534	17%
01116 5612	Consumable Supplies-Fire	10,227	9,000		9,000	7,131	-	1,869	21%
01116 5614	Oxygen	5,497	7,000		7,000	10,436	-	(3,436)	-49%
01116 5670	Uniforms	19,145	30,000		30,000	19,442	-	10,558	35%
01116 5680	Non Capital Equipment	(31)	3,000		3,000	1,123	-	1,877	63%
01116 5805	Operating Expenses	4,700	5,440		5,440	6,743	-	(1,303)	-24%
	<b>TOTAL EMS/Fire OPERATIONS</b>	<b>1,388,370</b>	<b>1,535,334</b>	<b>-</b>	<b>1,535,334</b>	<b>1,606,618</b>	<b>-</b>	<b>(71,284)</b>	<b>-5%</b>
<b>01120</b>	<b>Signals &amp; Alarms</b>								
01120 5680	Non-Capital Equipment	-	-		-	-	-	-	0%
01120 5805	Operating Expenses	21,824	45,180		45,180	66,519	-	(21,339)	-47%
	<b>TOTAL SIGNALS &amp; ALARMS</b>	<b>21,824</b>	<b>45,180</b>	<b>-</b>	<b>45,180</b>	<b>66,519</b>	<b>-</b>	<b>(21,339)</b>	<b>-47%</b>
<b>01121</b>	<b>Fire Marshal</b>								
01121 5105	Payroll	96,571	149,878		149,878	123,205	-	26,673	18%
01121 5460	Public Education & Fire Prevention	413	2,000		2,000	865	-	1,135	57%
01121 5680	Non Capital Equipment	-	3,000		3,000	-	-	3,000	100%
01121 5805	Operating Expenses	22,007	20,000		20,000	17,137	-	2,863	14%
	<b>TOTAL FIRE MARSHAL</b>	<b>118,991</b>	<b>174,878</b>	<b>-</b>	<b>174,878</b>	<b>141,207</b>	<b>-</b>	<b>33,672</b>	<b>19%</b>
<b>01122</b>	<b>Communications Center</b>								
01122 5105	Payroll	381,515	418,700		418,700	429,576	-	(10,876)	-3%
01122 5350	Training	1,781	13,000		13,000	9,898	-	3,102	24%

**Cromwell Fire District**  
**General Fund - Budget Report - DETAIL**  
**2021 - 2022**  
**As of June 30, 2022**

Completed Budget Months = 12 (100%)  
Available Budget Months = 0 (0%)

Account Number	Description	Actual 2020 - 2021	2021 - 2022 Budget	Budget Adjustments	Revised Budget	YTD Actual	Encumbrances	Available Budget	% Remaining
01122 5670	Uniforms	2,642	3,100		3,100	2,301	-	799	26%
01122 5680	Non-Capital Equipment	3,475	6,000		6,000	5,932	-	68	1%
01122 5805	Operating Expenses	36,312	55,200		55,200	38,189	-	17,011	31%
	<b>TOTAL COMMUNICATIONS CENTER</b>	<b>425,725</b>	<b>496,000</b>	<b>-</b>	<b>496,000</b>	<b>485,896</b>	<b>-</b>	<b>10,104</b>	<b>2%</b>
<b>01140</b>	<b>Buildings &amp; Grounds</b>								
01140 5105	Payroll	49,467	49,499		49,499	51,493	-	(1,994)	-4%
01140 5451	Repairs & Maintenance - Court Street	38,170	30,000		30,000	26,584	-	3,416	11%
01140 5452	Repairs & Maintenance - West Street	15,436	20,000		20,000	25,762	-	(5,762)	-29%
01140 5453	Repairs & Maintenance - Coles Road	21,649	22,500		22,500	26,821	-	(4,321)	-19%
01140 5621	Utilities-Court St	38,567	39,000		39,000	46,466	-	(7,466)	-19%
01140 5622	Utilities-West St	10,362	10,000		10,000	12,182	-	(2,182)	-22%
01140 5623	Utilities-Coles Rd	25,371	26,000		26,000	26,657	-	(657)	-3%
01140 5670	Uniforms	1,124	900		900	1,015	-	(115)	-13%
01140 5805	Operating Expenses	945	1,000		1,000	570	-	430	43%
	<b>TOTAL BUILDINGS &amp; GROUNDS</b>	<b>201,090</b>	<b>198,899</b>	<b>-</b>	<b>198,899</b>	<b>217,548</b>	<b>-</b>	<b>(18,649)</b>	<b>-9%</b>
<b>01160</b>	<b>Training</b>								
01160 5350	Training	12,792	22,500		22,500	21,230	-	1,270	6%
01160 5351	Career Training	5,284	5,000		5,000	6,828	-	(1,828)	-37%
	<b>TOTAL TRAINING</b>	<b>18,076</b>	<b>27,500</b>	<b>-</b>	<b>27,500</b>	<b>28,059</b>	<b>-</b>	<b>(559)</b>	<b>-2%</b>
<b>01220</b>	<b>Insurance and Benefits</b>								
01220 5200	Payroll Tax Expense	167,645	190,963		190,963	193,868	-	(2,905)	-2%
01220 5210	Unemployment Compensation	1,374	12,000		12,000	-	-	12,000	100%
01220 5230	Worker's Compensation Insurance	91,840	119,400		119,400	111,417	-	7,983	7%
01220 5240	Dental Insurance	21,714	36,000		36,000	24,240	-	11,760	33%
01220 5260	Medical Insurance	334,253	601,000		601,000	384,206	-	216,794	36%
01220 5270	Life Insurance	7,804	15,000		15,000	8,902	-	6,098	41%
01220 5290	Pension-Employer	49,017	52,109		52,109	52,109	-	-	0%
01220 5291	Pension-MERS	176,320	296,823		296,823	256,371	-	40,452	14%
01220 5520	Property/Liability Insurance	49,903	69,225		69,225	60,073	-	9,152	13%
	<b>TOTAL INSURANCE AND BENEFITS</b>	<b>899,870</b>	<b>1,392,520</b>	<b>-</b>	<b>1,392,520</b>	<b>1,091,186</b>	<b>-</b>	<b>301,335</b>	<b>22%</b>
<b>01260</b>	<b>Debt Service</b>								
01260 5910	Debt Service-Interest	88,397	73,116		73,116	73,116	-	(0)	0%
01260 5920	Debt Service-Principal	487,857	502,857		502,857	502,857	-	-	0%
	<b>TOTAL DEBT SERVICE</b>	<b>576,254</b>	<b>575,973</b>	<b>-</b>	<b>575,973</b>	<b>575,973</b>	<b>-</b>	<b>(0)</b>	<b>0%</b>

**Cromwell Fire District**  
**General Fund - Budget Report - DETAIL**  
**2021 - 2022**  
**As of June 30, 2022**

Completed Budget Months = 12 (100%)  
Available Budget Months = 0 (0%)

Account Number	Description	Actual 2020 - 2021	2021 - 2022 Budget	Budget Adjustments	Revised Budget	YTD Actual	Encumbrances	Available Budget	% Remaining
<b>01300</b>	<b>Apparatus &amp; Equipment</b>								
01300 5105	Payroll	42,379	42,456		42,456	42,497	-	(41)	0%
01300 5420	Repairs & Maintenance-Equipment	35,940	29,000		29,000	23,374	-	5,626	19%
01300 5425	Repairs & Maintenance-Radios	-	-		-	-	-	-	0%
01300 5430	Repairs & Maintenance-Vehicles	60,219	45,000		45,000	83,720	-	(38,720)	-86%
01300 5611	Consumable Supplies	10,804	6,500		6,500	14,533	-	(8,033)	-124%
01300 5613	Fuel/Oil	23,482	25,000		25,000	22,144	-	2,856	11%
01300 5670	Uniforms	1,759	1,000		1,000	903	-	97	10%
01300 5680	Non-Capital Equipment	7,772	7,500		7,500	4,507	-	2,993	40%
01300 5805	Operating Expenses	708	1,500		1,500	570	-	930	62%
	<b>TOTAL APPARATUS &amp; EQUIPMENT</b>	<b>183,063</b>	<b>157,956</b>	<b>-</b>	<b>157,956</b>	<b>192,247</b>	<b>-</b>	<b>(34,291)</b>	<b>-22%</b>
	<b>Capital</b>								
01402 5990	Operating Transfers Out	281,615	-		-	-		-	0%
	<b>TOTAL REVENUES</b>	<b>4,722,179</b>	<b>5,551,315</b>	<b>-</b>	<b>5,551,315</b>	<b>5,656,036</b>	<b>-</b>	<b>(104,721)</b>	<b>-2%</b>
	<b>TOTAL EXPENSES</b>	<b>4,837,265</b>	<b>5,551,315</b>	<b>-</b>	<b>5,551,315</b>	<b>5,261,446</b>	<b>-</b>	<b>289,868</b>	<b>5%</b>
	<b>Balance</b>	<b>(115,086)</b>	<b>(0)</b>	<b>-</b>	<b>-</b>	<b>394,589</b>	<b>-</b>	<b>(394,589)</b>	<b>0%</b>

**Cromwell Fire District  
EMS Billing Report  
As of June 30, 2022**

2021-2022													
		Beginning		Medicare/Medicaid	Insurance		Bad Debt	Write	Returned	Refund	Unbillable	Ending	
Month	Calls	Balance	Charges	Deposits	Non-Allowable	Non-Allowable	Adjustments	Sent to Collection	Offs	Check	Overpay	Comm.Service	Balance
July	103	171,389.02	116,637.90	(49,261.38)	(54,983.22)	(2.52)	-	-	385.15	-	-	-	184,164.95
August	76	184,164.95	78,268.90	(49,904.53)	(50,412.79)	-	-	-	-	-	-	-	162,116.53
September	79	162,116.53	72,464.40	(20,292.79)	(22,367.25)	-	-	-	-	-	-	-	191,920.89
October	144	191,920.89	148,849.21	(80,547.33)	(85,307.10)	(158.30)	(2,061.30)	(15,846.57)	387.01	-	-	-	157,236.51
November	168	157,236.51	167,939.00	(87,565.01)	(83,096.14)	-	(95.20)	-	175.47	-	-	-	154,594.63
December	138	154,594.63	157,111.80	(57,986.76)	(54,371.84)	-	-	-	1,421.14	-	-	-	200,768.97
January	163	200,768.97	170,186.11	(71,972.52)	(89,152.14)	(2.00)	(1,977.38)	(25,329.25)	-	-	-	-	182,521.79
February	34	182,521.79	52,268.80	(61,441.06)	(78,410.00)	-	(618.45)	-	-	-	-	-	94,321.08
March	254	94,321.08	270,400.75	(91,232.61)	(95,225.75)	-	(332.35)	(11,010.84)	780.53	-	-	-	167,700.81
April	148	167,700.81	143,057.58	(85,392.97)	(98,015.97)	-	(908.36)	(2,705.91)	2,641.94	-	-	-	126,377.12
May	92	126,377.12	93,039.66	(67,778.94)	(51,353.99)	0.42	(450.59)	(28,432.17)	(23.46)	-	-	-	71,378.05
June	204	71,378.05	208,562.84	(68,317.85)	(65,432.66)	-	(1,839.75)	-	(17.21)	-	-	-	144,333.42
Total	1,603	171,389.02	1,678,786.95	(791,693.75)	(828,128.85)	(162.40)	(8,283.38)	(83,324.74)	5,750.57	-	-	-	144,333.42
		47%49%0%0%5%0%0%0%0%											
Deposits				(791,693.75)									
Deposits Per Ledger				779,514.48									
Difference				(12,179.27)									
Charges Net of Medicare/Medicaid Adjustments					850,658.10								

2020-2021													
		Beginning		Medicare/Medicaid	Insurance		Bad Debt	Write	Returned	Refund	Unbillable		Ending
Month	Calls	Balance	Charges	Deposits	Non-Allowable	Non-Allowable	Adjustments	Sent to Collection	Offs	Check	Overpay	Comm.Service	Balance
July	106	138,893.01	104,379.28	(48,348.37)	(46,792.12)	(869.49)	(198.77)	(22,141.84)	1,780.30	-	-	-	126,702.00
August	73	126,702.00	76,808.74	(53,058.90)	(55,483.34)	(501.82)	-	-	283.14	-	-	-	94,749.82
September	101	94,749.82	106,205.74	(35,930.27)	(39,829.08)	(1.98)	(90.23)	(4,556.14)	-	-	-	-	120,547.86
October	126	120,547.86	120,142.19	(47,800.47)	(65,535.06)	-	(988.15)	-	667.67	-	292.21	-	127,326.25
November	93	127,326.25	91,645.85	(47,417.93)	(53,083.56)	-	(836.51)	(12,028.60)	240.00	-	-	-	105,845.50
December	86	105,845.50	91,203.94	(53,604.80)	(50,798.46)	-	-	-	230.00	-	-	-	92,876.18
January	153	92,876.18	146,507.14	(51,599.38)	(54,204.92)	(166.67)	(94.66)	(9,222.67)	639.50	-	-	-	124,734.52
February	112	124,734.52	115,946.40	(50,863.85)	(45,221.63)	-	(189.96)	(6,347.79)	-	-	-	-	138,057.69
March	88	138,057.69	98,516.50	(58,099.08)	(60,203.42)	-	(181.10)	-	862.91	-	-	-	118,953.50
April	160	118,953.50	151,370.03	(58,535.49)	(71,163.80)	(1,021.74)	(387.56)	(5,595.28)	1,332.02	-	-	-	134,951.68
May	98	134,951.68	105,587.60	(44,820.04)	(57,145.56)	-	(88.94)	(9,817.84)	500.00	-	-	-	129,166.90
June	141	129,166.90	132,059.20	(49,681.61)	(41,061.10)	-	-	-	905.63	-	-	-	171,389.02
Total	1,337	138,893.01	1,340,372.61	(599,760.19)	(640,522.05)	(2,561.70)	(3,055.88)	(69,710.16)	7,441.17	-	292.21	-	171,389.02
				45%	48%	0%	0%	5%	-1%	0%	0%	0%	
Deposits				(599,760.19)									
Deposits Per Ledger				597,323.12									
Difference				(2,437.07)									
Charges Net of Medicare/Medicaid Adjustments					699,850.56								

**Cromwell Fire District**  
**General Fund - Projected Fund Balance**  
**As of June 30, 2022**

Unreserved Fund Balance, July 1, 2021				\$	1,108,786
Designated for 2021-2022 Budget					65,443
Additional Appropriations During the Year					-
					<u>1,174,229</u>
Projected Results of Current Year Operations					
		<u>Budget</u>	<u>Projected Actual</u>	<u>Adjustment</u>	
Revenues	\$	5,551,315	\$	5,485,872	\$ (65,443)
Expenditures		<u>5,551,315</u>		<u>5,551,315</u>	<u>-</u>
Results of Budgetary Operations	\$	<u>(0)</u>	\$	<u>(65,443)</u>	<u>(65,443)</u>
Unreserved Fund Balance June 30, 2022					1,108,786
Undesignated Fund Balance June 30, 2022					1,108,786
Updated Balance 6/30/2022 (projected)				\$	1,108,786
Fund Balance as a Percentage of Expenditures					19.97%

**Cromwell Fire District**  
**Water Division Enterprise Fund - Budget Report - SUMMARY**  
**2021 - 2022**  
**As of June 30, 2022**

Completed Budget Months = 12 (100%)  
Available Budget Months = 0 (0%)

Account Number	Description	Actual 2020 - 2021	2021 - 2022 Budget	Budget Adjustments	Revised Budget	YTD Actual	Encumbrances	Available Budget	% Remaining
<b>REVENUE</b>									
	<b>TOTAL REVENUE</b>	<b>2,542,583</b>	<b>2,495,267</b>	<b>-</b>	<b>2,495,267</b>	<b>2,458,481</b>	<b>-</b>	<b>36,786</b>	<b>1%</b>
<b>EXPENSES</b>									
	<b>PAYROLL</b>	548,123	614,000	-	614,000	572,893	-	41,107	7%
	<b>POWER AND PUMPING</b>	261,139	266,000	19,000	285,000	287,483	-	(2,483)	-1%
	<b>TREATMENT</b>	70,692	87,000	-	87,000	80,832	-	6,168	7%
	<b>TRANSMISSION &amp; DISTRIBUTION</b>	68,003	112,200	(19,000)	93,200	73,165	-	20,035	21%
	<b>OTHER OPERATING EXPENSES</b>	54,579	58,271	-	58,271	53,676	-	4,594	8%
	<b>GENERAL ADMINISTRATION</b>	477,771	604,263	-	604,263	495,215	-	109,047	18%
	<b>DEBT SERVICE - INTEREST</b>	18,325	30,850	-	30,850	30,850	-	(0)	0%
	<b>TRANSFER EQUIPMENT RESERVE FUND</b>	-	-	-	-	-	-	-	0%
	<b>TRANSFER WATER CAPITAL FUND</b>	310,970	143,804	-	143,804	143,804	-	-	0%
	<b>TOTAL EXPENSES</b>	<b>1,809,602</b>	<b>1,916,387</b>	<b>-</b>	<b>1,916,387</b>	<b>1,737,918</b>	<b>-</b>	<b>178,469</b>	<b>9%</b>
<b>BALANCE</b>		<b>732,980</b>	<b>578,880</b>	<b>-</b>	<b>578,880</b>	<b>720,563</b>	<b>-</b>	<b>(141,682)</b>	<b>-24%</b>



**Cromwell Fire District**  
**Water Division Enterprise Fund - Budget Report - DETAIL**  
**2021 - 2022**  
**As of June 30, 2022**

Completed Budget Months = 12 (100%)  
Available Budget Months = 0 (0%)

Account Number	Description	Actual 2020 - 2021	2021 - 2022 Budget	Budget Adjustments	Revised Budget	YTD Actual	Encumbrances	Available Budget	% Remaining
<b>05</b>	<b>Water Fund</b>								
05 4140	Interest Income On Assessment	17,774	500		500	16,209		(15,709)	-3142%
05 4150	Interest on Receivables	48,377	25,000		25,000	33,417		(8,417)	-34%
05 4200	State Grants	-	-		-	-		-	0%
05 4300	Interest Income	3,114	3,500		3,500	1,831		1,669	48%
05 4400	Metered Sales To General Public	2,120,327	2,069,375		2,069,375	2,109,217		(39,842)	-2%
05 4402	Sales to Other Districts	80,556	45,000		45,000	75,194		(30,194)	-67%
05 4405	Seasonal & Hydrant Sales	156,090	140,000		140,000	130,543		9,457	7%
05 4410	Miscellaneous Service Revenues	23,903	25,000		25,000	25,761		(761)	-3%
05 4411	Connection Charges/Inspections	45,726	15,000		15,000	33,397		(18,397)	-123%
05 4900	Miscellaneous Non-operating Revenue	31,668	3,000		3,000	15,634		(12,634)	-421%
05 4930	Employee Insurance Contribution	9,047	18,000		18,000	11,277		6,723	37%
05 4990	Administrative Costs-Other Funds	6,000	6,000		6,000	6,000		-	0%
05 4995	Operating Transfers In	-	-		-	-		-	0%
05 4990	Transfer from Fund Balance	-	144,892		144,892	-		144,892	100%
	<b>TOTAL REVENUE</b>	<b>2,542,583</b>	<b>2,495,267</b>	<b>-</b>	<b>2,495,267</b>	<b>2,458,481</b>	<b>-</b>	<b>36,786</b>	<b>1%</b>
<b>05901</b>	<b>Payroll</b>								
05901 5105	<b>TOTAL PAYROLL</b>	<b>548,123</b>	<b>614,000</b>		<b>614,000</b>	<b>572,893</b>	<b>-</b>	<b>41,107</b>	<b>7%</b>
<b>05902</b>	<b>Power and Pumping</b>								
05902 5434	Maint. of Structures & Improvements	11,686	10,000		10,000	9,255	-	745	7%
05902 5435	Maint. of Pumping Equipment	20,806	25,000		25,000	14,880	-	10,120	40%
05902 5620	Power	220,141	220,000		220,000	244,698	-	(24,698)	-11%
05902 5800	Other Expenditures	8,506	11,000	19,000	30,000	18,650	-	11,350	38%
	<b>TOTAL POWER AND PUMPING</b>	<b>261,139</b>	<b>266,000</b>	<b>19,000</b>	<b>285,000</b>	<b>287,483</b>	<b>-</b>	<b>(2,483)</b>	<b>-1%</b>
<b>05903</b>	<b>Treatment</b>								
05903 5630	Chlorine	12,672	14,500		14,500	14,661	-	(161)	-1%
05903 5631	Aqua-Mag	21,073	18,000		18,000	24,936	-	(6,936)	-39%
05903 5632	Fluoride	13,716	17,000		17,000	13,909	-	3,091	18%
05903 5805	Operating Expenses	23,232	37,500		37,500	27,326	-	10,174	27%
	<b>TOTAL TREATMENT</b>	<b>70,692</b>	<b>87,000</b>	<b>-</b>	<b>87,000</b>	<b>80,832</b>	<b>-</b>	<b>6,168</b>	<b>7%</b>
<b>05904</b>	<b>Transmission &amp; Distribution</b>								
05904 5319	Outside Services	24,508	21,200		21,200	20,054	-	1,146	5%
05904 5436	Maint. of Reservoir	4,780	15,000	(10,000)	5,000	3,422	-	1,578	32%
05904 5437	Maint. of Trans & Distr Main	18,968	50,000		50,000	38,873	-	11,127	22%
05904 5438	Maint. of Services	15,149	-		-	-	-	-	0%
05904 5439	Maint. of Meters	617	6,000		6,000	2,941	-	3,059	51%
05904 5440	Maint. of Hydrants	3,980	20,000	(9,000)	11,000	7,876	-	3,124	28%
	<b>TOTAL TRANSMISSION &amp; DISTRIBUTION</b>	<b>68,003</b>	<b>112,200</b>	<b>(19,000)</b>	<b>93,200</b>	<b>73,165</b>	<b>-</b>	<b>20,035</b>	<b>21%</b>

No assurance is provided on these financial statements.

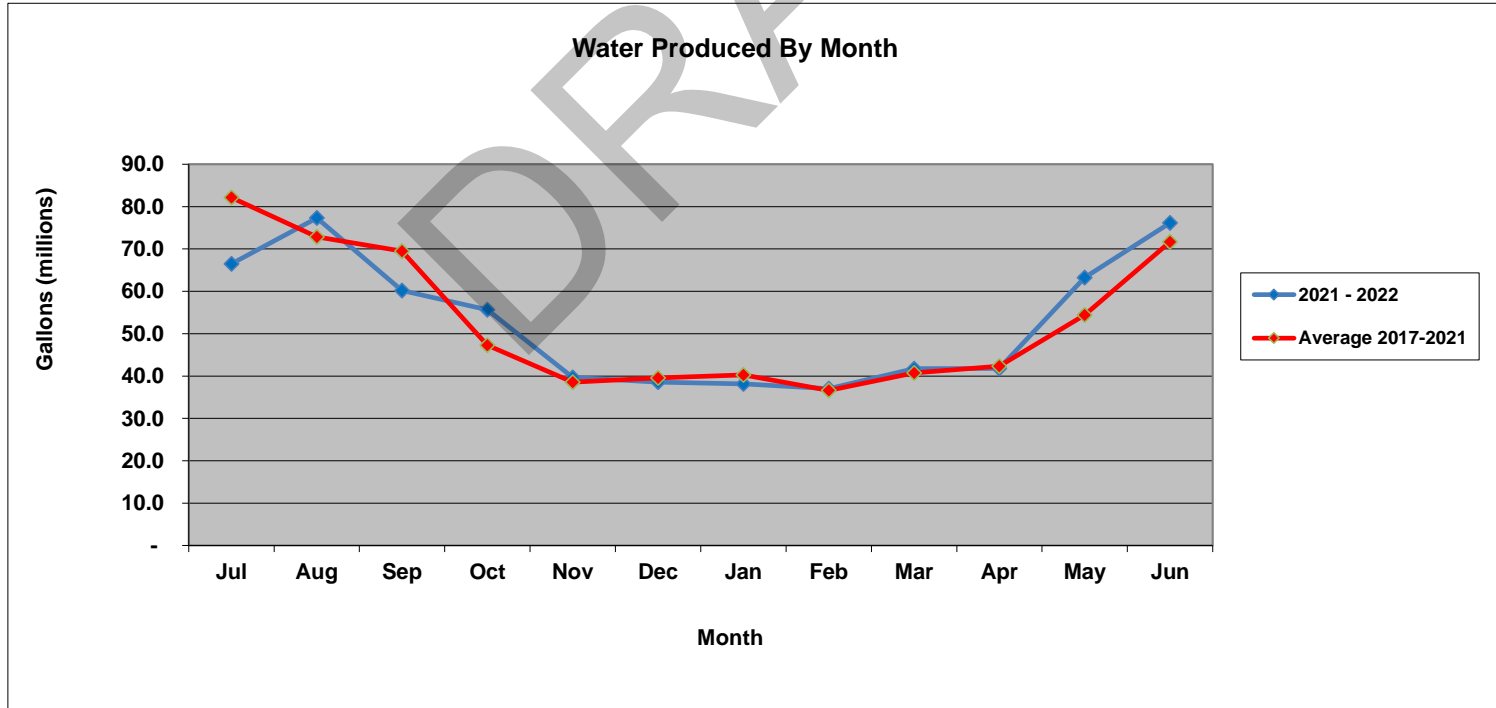
**Cromwell Fire District**  
**Water Division Enterprise Fund - Budget Report - DETAIL**  
**2021 - 2022**  
**As of June 30, 2022**

Completed Budget Months = 12 (100%)  
Available Budget Months = 0 (0%)

Account Number	Description	Actual 2020 - 2021	2021 - 2022 Budget	Budget Adjustments	Revised Budget	YTD Actual	Encumbrances	Available Budget	% Remaining
<b>05908</b>	<b>Other Operating Expenses</b>								
05908 5621	Utilities	9,499	11,000		11,000	10,513	-	487	4%
05908 5800	Other Expenditures	-	1,500		1,500	532	-	968	65%
05908 5802	Uniforms	3,731	6,000		6,000	4,234	-	1,766	29%
05908 5870	Dues & Training	2,882	8,000		8,000	3,644	-	4,356	54%
05908 5880	Truck & Garage Expense	38,467	31,771		31,771	34,754	-	(2,984)	-9%
	<b>TOTAL OTHER OPERATING EXPENSES</b>	<b>54,579</b>	<b>58,271</b>	<b>-</b>	<b>58,271</b>	<b>53,676</b>	<b>-</b>	<b>4,594</b>	<b>8%</b>
<b>05907</b>	<b>General Administration</b>								
05907 5200	Payroll Tax Expense	40,002	46,971		46,971	42,391	-	4,580	10%
05907 5210	Unemployment Compensation	-	1,000		1,000	-	-	1,000	100%
05907 5230	Worker's Compensation Insurance	22,960	29,500		29,500	27,424	-	2,076	7%
05907 5240	Dental Insurance	9,265	13,000		13,000	8,944	-	4,056	31%
05907 5260	Medical Insurance	157,359	209,000		209,000	150,708	-	58,292	28%
05907 5270	Life Insurance	2,529	5,000		5,000	2,398	-	2,602	52%
05907 5290	Pension-Employer	38,051	36,039		36,039	36,039	-	-	0%
05907 5319	Outside Services	3,940	8,250		8,250	4,010	-	4,240	51%
05907 5320	Professional Fees	63,397	92,000		92,000	72,115	-	19,885	22%
05907 5520	Property/Liability Insurance	33,946	42,273		42,273	39,219	-	3,054	7%
05907 5610	Office Operations Expense	10,404	10,000		10,000	11,258	-	(1,258)	-13%
05907 5615	Tele-communications	8,604	10,100		10,100	10,893	-	(793)	-8%
05907 5621	West Street Utilities	11,123	12,000		12,000	9,220	-	2,780	23%
05907 5805	Computer Operations	56,972	68,530		68,530	61,736	-	6,793	10%
05907 5811	Payroll Services	576	600		600	501	-	99	16%
05907 7141	Postage	5,658	5,000		5,000	4,034	-	966	19%
05907 7142	Utility Billing Services	12,986	15,000		15,000	14,325	-	675	4%
	<b>TOTAL GENERAL ADMINISTRATION</b>	<b>477,771</b>	<b>604,263</b>	<b>-</b>	<b>604,263</b>	<b>495,215</b>	<b>-</b>	<b>109,047</b>	<b>18%</b>
05907 5910	<b>DEBT SERVICE - INTEREST</b>	<b>18,325</b>	<b>30,850</b>		<b>30,850</b>	<b>30,850</b>	<b>-</b>	<b>(0)</b>	<b>0%</b>
<b>05908</b>	<b>Capital</b>								
05908 5990	Transfer Equipment Reserve Fund	-	-		-	-	-	-	0%
05908 5990	Transfer Water Capital Fund	310,970	143,804		143,804	143,804	-	-	0%
	<b>TOTAL CAPITAL</b>	<b>310,970</b>	<b>143,804</b>	<b>-</b>	<b>143,804</b>	<b>143,804</b>	<b>-</b>	<b>-</b>	<b>0%</b>
	<b>TOTAL REVENUES</b>	<b>2,542,583</b>	<b>2,495,267</b>	<b>-</b>	<b>2,495,267</b>	<b>2,458,481</b>	<b>-</b>	<b>36,786</b>	<b>1%</b>
	<b>TOTAL EXPENSES</b>	<b>1,809,602</b>	<b>1,916,387</b>	<b>-</b>	<b>1,916,387</b>	<b>1,737,918</b>	<b>-</b>	<b>178,469</b>	<b>9%</b>
	<b>Balance</b>	<b>732,980</b>	<b>578,880</b>	<b>-</b>	<b>578,880</b>	<b>720,563</b>	<b>-</b>	<b>(141,682)</b>	<b>-24%</b>

**Cromwell Fire District**  
**Analysis of Water Pumped by Month**  
**As of June 30, 2022**

Month	Fiscal Year						2017-2021 Average	2022/Avg Monthly	%
	2017	2018	2019	2020	2021	2022			
Jul	89.8	70.7	80.3	83.0	86.9	66.5	82.1	(15.7)	-19.1%
Aug	75.4	66.6	66.5	75.8	80.1	77.3	72.9	4.4	6.1%
Sep	70.6	64.8	57.6	78.7	75.7	60.2	69.5	(9.3)	-13.4%
Oct	47.3	51.4	42.0	43.3	52.5	55.6	47.3	8.3	17.6%
Nov	39.8	36.3	35.7	37.1	43.9	39.7	38.6	1.1	2.8%
Dec	40.2	36.5	37.4	39.2	44.5	38.5	39.6	(1.0)	-2.6%
Jan	40.8	38.7	38.6	39.9	43.4	38.1	40.3	(2.1)	-5.3%
Feb	36.4	35.8	35.0	36.7	39.1	37.0	36.6	0.4	1.1%
Mar	40.4	39.4	40.8	40.5	42.5	41.7	40.7	1.0	2.4%
Apr	41.4	39.8	41.3	41.3	47.9	41.8	42.3	(0.5)	-1.2%
May	49.9	53.9	46.5	53.4	68.3	63.3	54.4	8.9	16.3%
Jun	61.3	77.7	61.5	78.9	79.1	76.2	71.7	4.5	6.3%
Total	633.3	611.4	583.3	647.9	703.8	635.9	635.9	(0.0)	

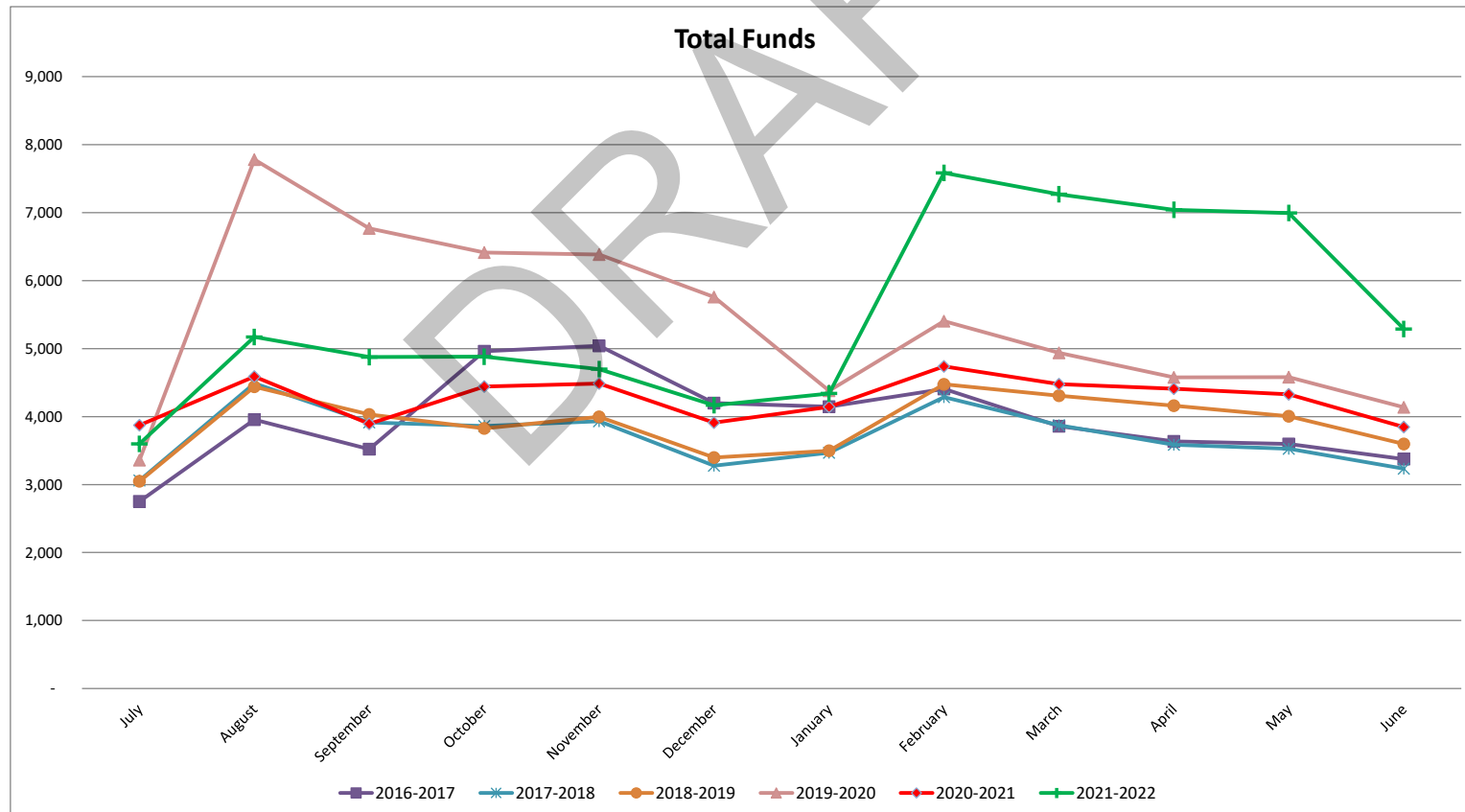


**Cromwell Fire District  
Treasurer's Report  
As of June 30, 2022**

Account	Beginning Balance	Deposits	Withdrawals	Ending Balance	YTD Interest
<b>STIF</b>					
Bonds Proceeds	9,708.62	0.60	-	9,709.22	8.82
<b>Citizens Bank</b>					
Checking	286,641.11	1,626,936.47	1,867,115.51	46,462.07	-
Reserve Account	2,249,915.00	-	19.26	2,249,895.74	-
Money Market	1,655,699.63	25,106.36	925,000.00	755,805.99	1,836.78
Fire Department Trust	63,292.09	2.55	25,399.84	37,894.80	34.19
Hardship Benefit Fund	64,868.22	2.67	-	64,870.89	32.40
Harris Scholarship & Memorial Fund	25,550.84	31.05	-	25,581.89	13.08
<b>People's United Bank</b>					
Checking	367,761.59	461,311.41	601,008.28	228,064.72	-
Savings	2,271,151.95	89.78	400,000.00	1,871,241.73	1,816.28
<b>Total Ending Balance</b>	<b>6,994,589.05</b>	<b>2,113,480.89</b>	<b>3,818,542.89</b>	<b>5,289,527.05</b>	<b>3,741.55</b>

**Cromwell Fire District  
Analysis of Cash Balances  
As of June 30, 2022**

Month	Fiscal Year					
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
July	2,751	3,059	3,047	3,358	3,874	3,599
August	3,955	4,488	4,438	7,780	4,589	5,171
September	3,522	3,915	4,032	6,766	3,892	4,875
October	4,960	3,860	3,826	6,413	4,442	4,881
November	5,041	3,932	3,995	6,384	4,486	4,698
December	4,197	3,276	3,397	5,758	3,910	4,166
January	4,145	3,468	3,497	4,381	4,142	4,339
February	4,407	4,285	4,475	5,404	4,738	7,584
March	3,858	3,873	4,307	4,936	4,478	7,270
April	3,636	3,584	4,159	4,577	4,410	7,041
May	3,596	3,527	4,006	4,579	4,326	6,994
June	3,374	3,233	3,597	4,136	3,846	5,289



**Cromwell Fire District  
Fire Department Funds  
June 30, 2022**

[illegible]

**Cromwell Fire District  
Equipment Reserve Fund  
Budget Report  
June 30, 2022**

Description	Account Number	Budget Prior Years	Budget 2021-22	Updated Budget	Expended Prior Yrs	Expended 2021-2022	Expended Total	Encumbered	Total Committed	Balance
<b>Closed Projects &amp; Uncommitted Fund Balance</b>		<b>4,059,560</b>	<b>-</b>	<b>4,059,560</b>	<b>4,059,560</b>	<b>-</b>	<b>4,059,560</b>	<b>-</b>	<b>4,059,560</b>	<b>(0)</b>
Scott Air Packs / SCBA Replacement	31750-5740	300,506	25,000	325,506	259,942	65,564	325,506		325,506	-
Vehicles & Apparatus - Major Repairs	31751-5710	209,735		209,735	204,125		204,125		204,125	5,609
R-1 Replacement	31715-5740	250,000		250,000	-		-		-	250,000
Ambulance Re-chassis	31791-5710	-		-	-		-		-	-
Equipment & Vehicle Replacements	31800-5710	-	75,000	75,000	-	73,573	73,573		73,573	1,427
Stretcher for Ambulance re-chassis	31804-5740	17,000		17,000	15,794		15,794		15,794	1,206
IPAD Replacement (13)	31702-5740	6,500		6,500	6,214		6,214		6,214	286
Ambulance EMS Chart Computers/IPADS (4)	31702-5740	5,500		5,500	-		-		-	5,500
Network Security Audit	31757-5320	12,000		12,000	4,000	14,250	18,250		18,250	(6,250)
Switch / UPS Redundancy (50%)	31702-5740	-	6,000	6,000	-	1,000	1,000		1,000	5,000
Turn Out Gear Replacement	31784-5740	406,344	25,000	431,344	388,382	36,851	425,233		425,233	6,111
FMO Investigation vehicle & cap	31800-5710	29,632		29,632	28,716		28,716		28,716	916
Hurst Tool Replacement	31819-5700	6,000		6,000	-		-		-	6,000
Facilities Maintenance Program	31830-5700	133,644	15,948	149,592	93,492		93,492		93,492	56,101
Bunk room door/wall/window modification	31604-7310	4,000	10,000	14,000	-		-		-	14,000
Bunk room Men's/Women's plumbing facilities	31604-7310	10,000		10,000	-		-		-	10,000
Murphy beds (6)	31939-5800	16,000		16,000	-	3,265	3,265		3,265	12,735
AED-Replacement x 4 at \$2200	31760-5740	8,800	6,500	15,300	8,240	7,020	15,260		15,260	40
AED - EMT/CPR Trainer Devices	31760-5740	2,100		2,100	-	901	901		901	1,199
Fire hose replacement	31716-5740	13,000		13,000	10,039		10,039		10,039	2,961
(8) MSA 4-Gas Meter Replacement: (6) Fire + (2) FV	31763-5740	-	9,156	9,156	-	8,261	8,261		8,261	895
FMO Permit Software	31785-5740	-	3,000	3,000	-		-	-	-	3,000
Knoxbox System Repair/Upgrade	31921-5740	-	13,000	13,000	-	13,533	13,533		13,533	(533)
West Street Front Apron repairs	31830-5740	-	10,000	10,000	-		-		-	10,000
Door Access Security System (GF portion)	31921-5740	-		-	-		-		-	-
Air compressor - Court St apparatus bay	31952-5740	5,000		5,000	1,108		1,108		1,108	3,892
Airbags & Airbag System (new apparatus) (bonds)	31713-5740	-	30,075	30,075	-		-	-	-	30,075
Hose (new apparatus) (bonds)	31716-5740	-	18,282	18,282	-		-	-	-	18,282
Rope & Rope Equipment (new apparatus) (bonds)	31817-5700	-	12,345	12,345	-	12,624	12,624		12,624	(279)
Extrication Tools (new apparatus) (bonds)	31819-5700	-	75,699	75,699	-	31,032	31,032	-	31,032	44,667
Apparatus, Ambulance & Equipment (bonds)	multiple t/b/d	-	1,863,599	1,863,599	-	919,479	919,479	-	919,479	944,120
Radio/Tower/Antenna Upgrades Project (bonds)	31807-5740	3,000,000		3,000,000	2,888,019	111,981	3,000,000		3,000,000	-
Radios for Fire Police & Fire Inspectors	31807-5740	-	15,000	15,000	-	3,735	3,735		3,735	11,265
Login Recorder, Pagers & Cases	31807-5740	169,075		169,075	158,233		158,233		158,233	10,842
Construction of 6 Radio Voting Sites	31807-5740	140,000		140,000	41,814	58,929	100,742		100,742	39,258
<b>Active Projects</b>		<b>4,744,835</b>	<b>2,213,604</b>	<b>6,958,439</b>	<b>4,108,117</b>	<b>1,361,998</b>	<b>5,470,115</b>	<b>-</b>	<b>5,470,115</b>	<b>1,488,324</b>
<b>Total</b>		<b>8,804,396</b>	<b>2,213,604</b>	<b>11,018,000</b>	<b>8,167,678</b>	<b>1,361,998</b>	<b>9,529,676</b>	<b>-</b>	<b>9,529,676</b>	<b>1,488,324</b>

**Cromwell Fire District**  
**Water Capital Fund**  
**Budget Report**  
**June 30, 2022**

Description	Account Number	Budget Prior Years	Budget 2021-2022	Total Budget	Expended Prior Years	Expended 2021-2022	Total Expenditures	Encumbered	Balance
<b>Closed Projects &amp; Uncommitted Fund Balance</b>		<b>5,290,740</b>	<b>-</b>	<b>5,290,740</b>	<b>5,290,740</b>	<b>-</b>	<b>5,290,740</b>	<b>-</b>	<b>(0)</b>
Chem Feed Transfer Switch	35835-5700	63,344		63,344	63,344		63,344		-
Meters	35904-5720	332,396	75,000	407,396	328,660	74,646	403,306	-	4,090
Hydrants	35929-5722	80,132	15,000	95,132	69,442	4,822	74,264		20,869
Water System Remote Data Collection System	35912-5730	10,000	(10,000)	-	-		-		-
Replacement of Well Pump Motor	35740-5435	63,000		63,000	58,300		58,300		4,700
Engineering Services - Water Tank Inspection	35752-7290	-		-	-		-		-
Leak Detection equipment	35776-5740	16,679		16,679	16,679		16,679		-
Confined space equipment	35954-5740	7,485		7,485	7,485		7,485		-
Light Tower	35954-5740	9,396		9,396	9,396		9,396		-
Roller/compactor	35954-5740	15,801		15,801	15,801		15,801		-
Hydraulic breaker (backhoe attachment)	35954-5740	12,822		12,822	12,822		12,822		-
VM-810 Pipe Locator	35776-5740	-	3,085	3,085	-	3,085	3,085		-
SCADA System	35958-5740	-	45,000	45,000	-	21,213	21,213	-	23,787
5 Ipads and truck mounts	35827-5700	-	4,000	4,000	-	2,217	2,217		1,783
N360 meter reading upgrade and equipment	35778-5740	-	21,812	21,812	-		-	-	21,812
Switch / UPS Redundancy (50%)	35827-5700	-	6,000	6,000	-	2,000	2,000		4,000
Pre- Engineering study for Interconnection Project	35737-7310	-	60,000	60,000	-	54,900	54,900		5,100
Excavator (bonds)	35789-5710	-	50,168	50,168	-	50,168	50,168		-
Pickup Truck (bonds)	35789-5710	-	52,802	52,802	-		-	-	52,802
Job Truck (bonds)	35789-5710	-	103,023	103,023	-		-	-	103,023
Trailer (bonds)	35754-5710	-	7,545	7,545	-		-	-	7,545
Excavator Attachments (bonds)	35756-5740	-	19,951	19,951	-	19,951	19,951	-	-
Vehicles & Equipment (bonds)	multiple t/b/d	-	16,511	16,511	-		-		16,511
Door Access Security System (Water portion)	35959-5775	-		-	-		-		-
Risk & Resiliency Study	35721-7290	25,000		25,000	24,850		24,850		150
Diversion Permit Renewal	35721-7290	80,000		80,000	-	77,256	77,256		2,744
Water Supply Plan	35721-7290	10,200		10,200	7,960	3,990	11,950		(1,750)
Distribution Study	35721-7290	79,900		79,900	76,150	-	76,150		3,750
<b>Active Projects</b>		<b>806,155</b>	<b>469,897</b>	<b>1,276,052</b>	<b>690,888</b>	<b>314,248</b>	<b>1,005,136</b>	<b>-</b>	<b>270,916</b>
<b>Total Water Capital Projects</b>		<b>6,096,895</b>	<b>469,897</b>	<b>6,566,792</b>	<b>5,981,628</b>	<b>314,248</b>	<b>6,295,876</b>	<b>-</b>	<b>270,916</b>



# Cromwell Fire District

1 West Street  
Cromwell, CT 06416  
Telephone 860-635-4420

FIRE DISTRICT OFFICE  
WATER DIVISION

FIRE DEPARTMENT  
FIRE MARSHAL'S OFFICE

## BOARD OF COMMISSIONERS

### Fire and Water Divisions

**Tuesday, June 21, 2022**

**6:00 PM**

**Coles Road Firehouse**

**105 Coles Road**

**Cromwell, CT**

The Commissioners of the Cromwell Fire District held their monthly Board of Commissioners' Meeting on Tuesday, June 21, 2022, at 6:00 PM, at the Coles Road Firehouse, 105 Coles Road, Cromwell, CT to discuss and act upon Fire and Water Division business.

Commissioners Lee Brow (President), Jason Hinners, Charles Epstein, David Colligan, Roger Rukowicz, Robert Donohue, Mertie Terry, Chip Darius and Robert McIntyre attended. Also attending were Executive Director Julius Neto, Fire Chief Jason Balletto, Communications Manager Justin Lonergan, Fire Marshal Harold Holmes, Accountant Michael Alibrio, Water Operations Manager Joseph Palmieri and Fire Lt. Brett Hallden.

### CALL TO ORDER

The meeting was called to order at 6:00 PM by President Brow. The Pledge of Allegiance was led by President Brow.

### APPROVAL OF AGENDA

A motion was made by Commissioner Hinners, seconded by Commissioner Donohue and unanimously approved to accept the agenda as presented with the addition of Item G. under New Business, Discussion of Mike Alibrio's resignation.

### PUBLIC COMMENT

There were no public comments to report.

### SWEARING IN OF FIREFIGHTER JARRED FONGEMIE

At 6:20 PM, Firefighter Jarred Fongemie was sworn in as a new career firefighter. The President read the oath, and Mr. Fongemie repeated the oath after the President. Mr. Fongemie's father pinned his badge.

APPROVAL OF THE BOARD OF COMMISSIONERS' MEETING MINUTES OF  
MAY 17, 2022

A motion was made by Commissioner Rukowicz, seconded by Commissioner Hinnars and unanimously approved to accept the Board of Commissioners' Meeting minutes of May 17, 2022, as submitted. Commissioners Colligan and Epstein abstained.

APPROVAL OF THE ANNUAL BUDGET MEETING MINUTES AND VOTE OF  
MAY 23, 2022

A motion was made by Commissioner Donohue, seconded by Commissioner Rukowicz and unanimously approved to accept the Annual Budget Meeting minutes and vote of May 23, 2022, as submitted.

READING OF COMMUNICATIONS & WRITTEN APPEALS TO THE BOARD

There were 3 pieces of correspondence. Commissioner Epstein read them.

The first was a thank you note from Lily David, recipient of the Donald Harris Scholarship for 2022.

The second was a letter from the Executive Director of Covenant Living of Cromwell thanking the District for the generous supply of masks they donated to that community.

The third was a communication requesting a sponsorship with the Cromwell Creative District. They are asking the District to become a donor for them. There are different levels of donorship. James Demetriades is the Chair of the Cromwell Creative District and sent the letter. They would like the District to make a donation by June 24, 2022. The information was passed around the table so all Commissioners could review.

There was also a communication from the officers of Local 4662, Lt. Brett Hallden, requesting a meeting to bargain with the District regarding the Municipal Employees Relations Act, the subject of scheduling regarding Part-Time employees in the role of firefighter/EMT.

REPORTS OF THE STAFF

- A. Executive Director. The Executive Director's Report for May had been previously distributed and reviewed. A copy is attached to the minutes on file in the Fire District Office. Mr. Neto had nothing to add to his report but was willing to answer any questions. Commissioner Donohue discussed, "working with other contractors for the reinforcement of the Tower project." He wanted to know if the District was paying for that. Mr. Neto replied that it is on AT&T's dime. They have provided the District with \$124,000 to support the reinforcement project and provide them with additional space on the Tower.

Mr. Neto discussed a letter he sent on June 8 to the following: Lt. Barry Wolmetz, FF Ryan Blaney, FF/EMT Alan Dominy, Jarred Fongemie, Philip Newly, Chris Parker, Daniel Rodriguez and Connor Toomey. The District received a communication from Middlesex Paramedic, Jim Santacroce. It was well received by the Chief's Office and EMS. He wanted to go on the record as recognizing a job well done. This was regarding a MVA on Rte. 9 on June 7. Mr. Neto read the letter he drafted for those members. He wanted to reinforce that the men and women of the Fire Department do a great job every day, and it was recognized

by someone from the hospital that they work with who took the time to document it up the chain of command. This was only one event, but this type of work happens on a daily basis.

***A motion was made by Commissioner Epstein, seconded by Commissioner Hinnners and unanimously approved to accept the Executive Director's Report for May as submitted.***

- B. Financial Report. The Financial Report for May had been previously distributed and reviewed. A copy is attached to the minutes on file in the Fire District Office. Mr. Alibrio reported that everything is looking good. They are on target to come in under budget in both the Water Enterprise and General Fund at the end of the fiscal year. The collection process has been working much better with Shared Response as the new vendor. A meeting was held with Shared Response a couple of weeks ago. They are working with the District more efficiently than the previous vendor. Revenue is also up.

***A motion was made by Commissioner Hinnners, seconded by Commissioner Donohue and unanimously approved to accept the Financial Report for May as presented.***

- C. Fire Department Chief. The Chief's Report had been previously distributed and reviewed. A copy is attached to the minutes on file in the Fire District Office. The Chief had no changes to his report. Since March 1, the Chief, Megan Petrucelli, Lt. Wolmetz and Lt. McKnight QA'd 700 EMS reports. He was willing to answer any questions.

1. Fire Marshal's Office. The Fire Marshal's Report for May had been previously distributed and reviewed. There were no changes to the report. He was willing to answer any questions. Mr. Holmes has added the fee structure to the last page of his report. It gives a total of fees collected for the month. Regarding the TPC, Mr. Holmes has been monitoring things there.

***A motion was made by Commissioner Hinnners, seconded by Commissioner Donohue and unanimously approved to accept the Fire Chief and Fire Marshal reports for May as submitted.***

- D. Water Operations. The Operations Report for May had been previously distributed and reviewed. A copy is attached to the minutes on file in the Fire District Office. He distributed copies of pictures of the new trucks for the Water Division. They added the safety reflective striping on it. He wanted to show everyone what it would look like. He was available to answer any questions.

***A motion was made by Commissioner Rukowicz, seconded by Commissioner Epstein and unanimously approved to accept the Water Operations Report for May as submitted.***

- E. Communication Center Report. The Communication Center Report for May had been previously distributed and reviewed. A copy is attached to the minutes on file in the Fire District Office. Mr. Lonergan has been involved in contract negotiations with the Dispatchers' Union. The second page that was submitted with this report is the Agency Performance Benchmark for the QA program. They have reached the "green" level which is good. They are meeting accreditation levels month over month. The report indicates a 3-month average. The information was from March 1, 2022, to May 31, 2022. Commissioner Darius congratulated the team and asked about the timeline. He wanted to know how many months in a row they need to submit to the Ace program. The accreditation process is many months long. The first step is the application process. They are meeting accreditation levels

and would love to get accredited, but there is a time and financial commitment that will need to be taken into consideration in the future if the District wants to pursue that route.

***A motion was made by Commissioner Hinnners, seconded by Commissioner Epstein and unanimously approved to accept the Communication Center Report for May as submitted.***

The President called for a break at 6:20 PM, in order to do the swearing in of Firefighter Jarred Fongemie.

The President resumed the meeting at 6:30 PM.

#### REPORTS OF THE STANDING COMMITTEES

- A. District Operations. There was no meeting.
- B. Executive. There was no meeting.
- C. Fire Operations. A meeting was held on May 16, 2022. Minutes had been previously distributed and reviewed. A copy is attached to the minutes on file in the Fire District Office.

***A motion was made by Commissioner Donohue, seconded by Commissioner Hinnners and unanimously approved to accept the Fire Operations Committee meeting minutes of May 16, 2022, as submitted.***

- 1. Communications Committee. Commissioner Colligan reported that at the Fire Operations Committee meeting last night there was a discussion about reprogramming. It is in the process. Mr. Lonergan has been working hard with the consultant to get approval from the State. There are delays on the State side of things. The Committee will be monitoring the situation. At some point a decision will have to be made to program with the State or without. There was also discussion at last night's Operations meeting about the generator at Holy Apostles and the need for some type of access road.
- 2. Apparatus Committee. Meetings were held on May 3, 2022, and June 8, 2022. Minutes had been previously distributed and reviewed. Copies are attached to the minutes on file in the Fire District Office.

***A motion was made by Commissioner Donohue, seconded by Commissioner Rukowicz and unanimously approved to accept the Apparatus Committee meeting minutes of May 3, 2022, as submitted.***

***A motion was made by Commissioner Rukowicz, seconded by Commissioner Epstein and unanimously approved to accept the Apparatus Committee meeting minutes of June 8, 2022, as submitted. Commissioners Colligan and Hinnners abstained.***

- D. Pension Committee. Commissioner Colligan reported that the Executive Director will be scheduling a meeting within the next couple of weeks with the Financial Advisors to discuss the market situation. Another meeting will need to be scheduled after that with the company managing the pension which is Future Plan. Commissioner Colligan has been doing a lot of research on volunteer pensions as there are some discrepancies when information was transferred from the old pension company to Future Plan. The Communications Manager was able to assist with older records.

- E. Personnel Committee. Meetings were held on June 6, 2022, and June 14, 2022. Minutes were previously distributed and reviewed. Copies are attached to the minutes on file in the Fire District Office. It was noted that minutes were not available for the Personnel Committee meeting of June 14, 2022.

*A motion was made by Commissioner Donohue, seconded by Commissioner Rukowicz and unanimously approved to accept the Personnel Committee meeting minutes of June 6, 2022, as presented. Commissioner Terry abstained.*

*A motion was made by Commissioner Epstein, seconded by Commissioner Donohue and unanimously approved to table the Personnel Committee meeting minutes of June 14, 2022.*

- F. Water Operations Committee. A meeting was held on May 4, 2022. Minutes were tabled from last month. They have been previously distributed and reviewed for this meeting. A copy is attached to the minutes on file in the Fire District Office. Commissioner Rukowicz noted that the next quarterly meeting is scheduled for August 3, 2022, at 5:30 PM, at Coles Road.

*A motion was made by Commissioner Rukowicz, seconded by Commissioner Hinnners and unanimously approved to accept the Water Operations Committee meeting minutes from May 4, 2022, as submitted.*

#### BOARD APPOINTMENTS

There were no appointments to report.

#### CONSIDERATION OF OLD BUSINESS

- A. Report of the Town Council Liaison. There was no liaison present.
- B. Reports of the Special Committees
1. Public Safety Tower Committee. Commissioner Rukowicz noted the next quarterly meeting is scheduled for Friday, September 2, 2022, at 10 AM, at 1 West St.
  2. Health & Safety/Building Committee. There was no meeting.
  3. Bylaws Committee. There was no meeting, but the Committee is in the process of scheduling a meeting to finalize any proposed changes.
  4. Publicity Committee. There was no meeting. The Committee is working to schedule a meeting in preparation of the July water bill mailing.

#### NEW BUSINESS

- A. Commissioners' Comments. Commissioner Hinnners referred to the letter the Board received from the Cromwell Creative District that was read under Item VI. tonight. They were looking for donations for their Summer Fest.

***A motion was made by Commissioner Hinnners, seconded by Commissioner Epstein and unanimously approved to donate \$100 as a Summer Fest supporter. It was noted that the donation will come from the Commissioners' account.***

Commissioner Darius expressed his concerns and well wishes to the firefighters that were injured in the training exercise. He hoped for a quick return to health. He asked how the investigation will proceed and what role the Fire District will play in that.

There was some discussion about the incident which occurred at the Newington Fire Training facility. There were 6 firefighters that were transported to the hospital. Two of them were from Cromwell. Chief Balletto gave an update on the two Cromwell firefighters. One returned to work yesterday. That person sustained blisters on the left and right arms. The other will be taken to the Bridgeport burn Center by Chief Balletto as a follow-up from the firefighter's PCP and the hospital. Tomorrow afternoon he will be interviewed by the Newington Fire Marshal and OSHA as part of the investigation. The Chief would like to bring the injured firefighter to the next Health & Safety/Bldg. Committee meeting so he can explain the chain of events that day. The Chief suggested having that discussion in executive session.

- B. Budgetary Adjustments. There were no budgetary adjustments to report.
- C. Approval of Contracts/Contractors. There were no contracts or contractors to report.
- D. Update on Gardiner Well Permit Status. The Executive Director gave a brief update explaining that the District is in the process of getting diversion permits with DEEP. They already have a temporary one to sell water to Berlin. The permit that allows Cromwell to pump 4 million gallons a day is due next month. Cromwell has not run into any issues. DEEP is looking to reduce the amount of gallons on the permit. Cromwell is not in agreement with this. There was a meeting with Middletown 3 weeks ago. They anticipate in the very near future needing Cromwell water to supplement their supply due to the growth of the Town in certain areas. They were asked to go on record with DEEP. Cromwell's case is that they may not need the extra supply now, but it doesn't mean they will not need it in the future.
- E. Update on Interconnection Project. Mr. Neto explained the District is still working with DEEP, Middletown and the State of CT. The Board has allocated \$182,000. That is part of what is needed financially. They are looking for a final design quote which will be closer to \$300,000. Two-thirds of that cost has already been allocated in the budget. They are working with the State to start the application process for a loan. Because the District did not have the money up front, the process will be delayed 4 – 6 mos. What needs to happen is a Public Hearing to inform the public what the plans are for interconnection. The engineering consultant will be available at that meeting to give a presentation to explain the process. The project was approved by the Board, but the funding needs to come from the taxpayers. A District meeting will need to be scheduled so the public can vote to approve the funding of the project.

Commissioner Donohue excused himself at 6:55 PM, to attend a Cromwell P & Z meeting.

- F. Update on Travelers' Tournament. Chief Balletto reported that everything is going well. They have had staff there every day since Monday. There are four people assigned there now. They will have 2 additional people there, and there will be an engine and ambulance

there. Every half hour they are going to Corporate Row to make sure there is fire protection at all times. The Fire Marshal has been to the morning meetings representing the Fire District.

The Fire Marshal shared some concerns about the sky box at the 17<sup>th</sup> hole. They are not allowed to store mechanicals under the seating for bleachers according to fire code. He was told that this practice has been happening since 2014. Mr. Holmes noted that the fire codes changed in 2015, and they were done again in 2018. He will have to research the codes again to see if there has been a change. There are electrical connections as well as HVAC units underneath the bleachers. There are also several large freezers with compressors and ice machines. There will need to be another way of doing this next year. Mr. Holmes advised them that this situation cannot happen again next year.

- G. Resignation of Michael Alibrio. The President announced that the Finance Manager for the District, Michael Alibrio, is resigning from his position at the District. It is sad news for the District, but good news for Mike. The Executive Director wanted to publicly thank Mike Alibrio and his partner Bob Davis who have been working with the District for the last almost 10 years as an outside consultant/vendor, and has led the District through some very challenging and crazy financial times. This is a very key position in the Fire District. Mike Alibrio works for CLA which is an accounting firm that Cromwell used to find a financial manager. CLA will not be looking to replace Mike with another one of their staff. Therefore, there will be no support from the vendor for Mike's replacement.

The Executive Director explained there are two options available to the District. The first is to bring someone in to do exactly what Mike does whether it be another accounting firm or individual. Mike will be working with the District until July 28.

The second option is to take the opportunity with the Town to see if they can take on some of the financial responsibilities. Mr. Neto did not know what the capacity or timeline would be. He did not know if the Town could accommodate the District. He is looking for suggestions on how to fill the void as quickly as possible. This is a big task, and there are not a lot of people out there. Mr. Neto would like the opportunity to work with the President or Chair of Personnel to untie the bureaucracy so that the District can get the person vetted or have the Town spend some quality time with the person because there is so much detail.

Mr. Alibrio stated that when he started with the District he was working for a small accounting firm. He has survived two mergers of his employer and it is no longer what he signed up for. Mike will make himself available to assist with the transition. President Brow thanked him for his service.

President Brow noted that they have had some situations in the past where they have had to fast track certain positions in the interest of time. This is one of those situations where in the interest of time the President and the Executive Director will need to fast track this position due to the amount of information and knowledge required for the position.

***A motion was made by Commissioner Colligan, seconded by Commissioner Rukowicz and unanimously approved to have the Executive Director and the President fast track the recruitment for this position by doing the interview process and rather than going to the Personnel Committee for approval and then the full Board of Commissioners, it would go from the Executive Director and President directly to the full Board of Commissioners for approval.***

There was a brief discussion regarding the letter the Commission received from the Firefighters' Union requesting a meeting to bargain related to the Municipal Employees Relations Act and part-time firefighters. The Executive Director needs to know what the issue is or the proposal is. He will also need to consult with the District's attorney on these matters. He will keep the Board updated.

PUBLIC COMMENT

There were no public comments to report.

EXECUTIVE SESSION

There were no issues to be discussed in Executive Session at this meeting.

ADJOURNMENT

There being no further business, a motion was made by Commissioner Hinnars, seconded by Commissioner Rukowicz and unanimously approved to adjourn the meeting at 7:15 PM.

ATTEST:

Nancy Deegan  
Recording Secretary

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Charles R. Epstein, Secretary



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